CAPITOLA RECREATION DEPARTMENT
2012 TIMELINE FOR INSTRUCTORS

➢➢WINTER A new year!

Session Dates:	1/9-2/17
Make-up Week:	2/20-2/24
Holidays: (2/13 @ NBMS only)	1/16 & 2/20
Letters to Instructors:	Wed, 10/19
Proposal Deadline:	Friday, 10/28
Brochures to homes:	12/8-12/10
Online & Registration begins:	12/8
Submit Payment / Pay Instructors:	2/6; paid by 2/17

➢➢SUMMER: Only one 5 or 6 week class at NBMS.

Session Dates: Adults can start 6/4	6/11-8/17
Make-up Weeks:	8/20-8/31
Holidays: Last day of school, 6/8	7/4
Letters to Instructors:	Wed, 3/21
Proposal Deadline:	Friday, 3/30
Brochures to homes:	5/10-5/12
Online & Registration begins:	5/10
Submit Payment / Pay Instructors:	(Mid-July & Aug)

➢➢EARLY SPRING Summer Preview in this one

School Spring Break: April 2-9

Session Dates:	2/27-4/6
Make-up Week: (No 4/9 @ NBMS)	4/9-4/13
Holidays: Check NBMS furloughs —	NBMS 3/19; 3/26
Letters to Instructors:	Wednesday, 12/14
Proposal Deadline:	Friday, 12/23
Brochures to homes:	2/2-2/4
Online & Registration Begins:	2/2
Submit Payment / Pay Instructors:	3/26; paid by 4/7

➢➢EARLY FALL

Check on Back to School Night & NBMS Open House

Session Dates:	9/4-10/12
Make-up Week:	10/15-10/19
Holidays:	9/3 & 10/8
Letters to Instructors:	Wed, 6/20
Proposal Deadline:	Friday, 6/29
Brochures to homes:	8/9-8/11
Online & Registration Begins:	8/9
Submit Payment / Pay Instructors:	10/1; pd by 10/13

➢➢LATE SPRING

Session Dates:	4/16-5/25
Make-up Week: No Monday, 5/28	5/29-6/1
Holidays:	Monday, 5/28
Letters to Instructors:	Wednesday, 1/25
Proposal Deadline:	Friday, 2/3
Brochures to homes:	3/15-3/17
Online & Registration Begins:	3/15
Submit Payment / Pay Instructors:	5/14; paid by 5/26

➢➢LATE FALL

Session Dates:	10/22-11/30
Make-up Week:	12/3-12/7
Holidays:	11/12; 11/22-11/24
Letters to Instructors:	Wed, 8/8
Proposal Deadline:	Friday, 8/17
Brochures to homes:	9/27-9/29
Online & Registration Begins:	9/27
Submit Payment / Pay Instructors:	11/19; paid by 12/1